

County of Santa Clara
Supervisory District Three



24-5370

DATE: April 16, 2024 (Item No. {{item.number}})

TO: Board of Supervisors

FROM: Otto Lee, Supervisor

SUBJECT: FGOC Report Out - March 2024

RECOMMENDED ACTION

Receive report from the Finance and Government Operations Committee relating to the meeting of March 19, 2024. (Lee)

REASONS FOR RECOMMENDATION

The Finance and Government Operations Committee (FGOC) held a meeting on March 19, 2024. The committee heard the following items as part of their regular agenda:

1. Receive Management Audit of Social Services Agency Administration and provide direction regarding its recommendations. (ID# 119271)
 - Request from Supervisor Lee for the Administration report back to FGOC in six months on the progress towards all recommendations in the Management Audit except for recommendations 1.2, 1.3, 1.5, and 1.6.
2. Receive report from the Citizens' Advisory Commission on Elections relating to Ranked Choice Voting, and forward to the Board of Supervisors for consideration. (ID# 119144)
 - Request from Supervisor Lee for the Administration to come back to the full Board in May with multiple options for implementation of Ranked Choice Voting.
 - Request from Supervisor Ellenberg for the Administration to provide a report on the cost of implementation and how it would impact the county's budget.
3. Receive report from Employment Services, Social Services Agency, relating to implementation of 2023 Management Audit recommendations. (ID# 119233)
 - Request from Supervisor Lee for the Administration to report back to FGOC in September with a status update related to these four in-progress recommendations.
4. Receive quarterly report from the Office of Children and Families Policy, Office of the County Executive, and the Office of Budget and Analysis relating to the collection and reporting of programmatic and service data for the Santa Clara County Children's Budget. (ID# 119210)
5. Receive report from the Office of the County Executive, Internal Audit Division, relating to the assessment appeals coordination process between the Office of the Assessor and the Office of the Clerk of the Board of Supervisors. (ID# 119247)
 - Request from Supervisor Ellenberg for the Administration to report back to FGOC in May to provide a list of which recommendations that could be implemented now, and which could be implemented later, and which recommendations are not feasible.

6. Receive report from the Office of the County Counsel and the Office of Emergency Management regarding the process of applying for, accepting, and disbursing State Homeland Security Grant Program funding as it relates to surveillance technology and County of Santa Clara military equipment purchases. (Referral from December 5, 2023, Item No. 20) (ID# 119354)
7. Receive report from the Office of the County Executive and Facilities and Fleet Department relating to food services at County facilities. (ID# 119364)
 - Request from Supervisor Lee for the Administration to increase the frequency of food trucks visiting the Hedding campus at least once on a weekly (OR bi-weekly) basis and that this be implemented before our next quarterly report.
 - Request from Supervisor Ellenberg for the Administration to report back to FGOC with an update in the next 30-45 days on cloud kitchen (or any other efforts), include vending machines that are stocked with food.
8. Receive report from the Office of the County Executive relating to the six-month update regarding implementation status of Management Audit Division recommendations. (Referral from August 18, 2023, Item No. 4) (ID# 119373)
 - Request from Supervisor Lee for the Administration to develop a workplan, commit to a detailed schedule and provide a timeline concerning an estimated time of completion concerning the review process for FGOC to review by the next update.
 - Request from Supervisor Lee for the Administration to provide an off-agenda memorandum that provides a more thorough explanation of what the review process of each department looks like on a step-by-step basis.
9. Receive monthly legislative report from the Office of Intergovernmental Relations. (ID# 119333)

The committee took the following action on the consent agenda:

1. Receive report from the Office of the County Counsel and the Office of Emergency Management regarding the process of applying for, accepting, and disbursing State Homeland Security Grant Program funding as it relates to surveillance technology and County of Santa Clara military equipment purchases. (Referral from December 5, 2023, Item No. 20) (ID# 119354)
2. Receive report from Valley Health Plan relating to broker contracting and related fiscal activities, and implementation of internal control audit recommendations (ID# 119363)
3. Receive report from the Facilities and Fleet Department and Behavioral Health Services Department relating to behavioral health facility expansion efforts and progress. (ID# 119360)
4. Receive report from the Office of the Clerk of the Board of Supervisors relating to fees for plumbing certificate of competency applications and forward a recommendation to the Board of Supervisors to increase the fee from \$253 to \$260. (ID# 119320)
5. Receive report from the Procurement Department relating to actions taken by the County's Purchasing Agent or Designee in Fiscal Year 2022-2023. (ID# 119175)
6. Receive semi-annual report from the Employee Services Agency relating to Fiscal Year 2023-2024 extra-help usage Countywide for agencies and departments reporting to the Finance and Government Operations Committee.
7. Receive report from the Finance Agency relating to annual Fixed Assets Inventory items that were not located. (ID# 119215)
8. Receive report from Office of Communications and Public Affairs relating to roles, initiatives, and strategies to spotlight County accomplishments. (ID# 119344)

9. Receive report from the Finance Agency relating to County cash balances and debt service payments for period ending December 31, 2023. (ID# 119153)
10. Receive report from the Finance Agency relating to County cash balances and debt service payments for period ending January 31, 2024. (ID# 119241)
11. Receive report from the Finance Agency relating to the issuance of County of Santa Clara General Obligation Bonds (Election of 2016), 2024 Series C. (ID# 119293)
12. Receive report from the County Communications Department relating to staffing, performance metrics, and operational priorities. (Referral from June 12, 2023, Board of Supervisors Budget Hearing, Item No. 24) (ID# 119312)
13. Receive semi-annual report from the Office of the County Executive, Internal Audit Division, relating to Fiscal Year 2023-2024 Workplan activities. (ID# 119248)
14. Receive quarterly report from Employee Services Agency relating to health plan performance reports provided to Employee Services Agency for County employee and retiree health plans. (Referral from June 6, 2023, Board of Supervisors meeting, Item No. 41) (ID# 119315)
15. Receive report from the Office of the County Executive relating to the Government Fellowship Program Summer 2024 Cohort. (ID# 119340)
16. Approve minutes of the August 18, 2023, Regular Meeting.