

County of Santa Clara Registrar of Voters Anticipated Surveillance Impact Report Badge Readers for 1555 Berger Drive County Warehouse Building

Description of Surveillance Technology

Additional badge readers will be incorporated into the existing employee-badge/access control system maintained and operated by the Registrar of Voters (ROV). Badge readers within this system are affixed to entry points to restricted areas throughout the Berger Drive campus. Personnel seeking access into the restricted area must present their badge into the reader, and the reader sends the badge information to a control panel. The control panel compares the transmitted information to an access control list, and then grants or denies access. If access is granted, the control panel will unlock the door leading into the restricted area. If access is denied, the door will remain locked.

The additional badge readers will be covered by the Countywide Surveillance Use Policy for Facility Access Control Technology. The additional badge readers will be used within the scope of the Policy.

Purpose for the Surveillance Technology

In recent years, there has been a nationwide surge in foreign and domestic threats to election security. These threats have had a profound impact on both the physical and cyber security of the voting process and have prompted election officials to improve upon their jurisdiction's security measures for the continued protection of vital resources, including voting system technologies, voter data, and personnel.

As part of a comprehensive plan to combat these emerging threats, the ROV recommends acquisition of additional badge reader equipment. These technologies will augment existing equipment and will be used for the purpose of public safety, ballot and equipment oversight, and identification, assessment, investigation, and reporting of behavior or activity that reasonably appears to be unauthorized, in violation of Department or County policy, illegal, or in furtherance of illegal activity.

Locations of Surveillance Technologies

Additional badge readers will be used within the Registrar of Voters' (ROV) Berger Warehouse facility at 1555 Berger Drive, San Jose, CA 95112 to control access to restricted areas, such as areas where voting system equipment is stored.

Potential Impacts on Civil Liberties and Privacy

The implementation and use of additional badge reader equipment poses minimal potential impacts on civil liberties and privacy. The badge readers will be utilized in areas that are not accessible to the public and will be used within the scope of the applicable County Surveillance Use Policy. The badge readers shall not be used to harass, intimidate, or discriminate against any individual or group. The technology and its data shall be used for County business purposes only and shall not be used for personal, non-County-business purposes.

The badge readers will be maintained and operated in accordance with the Countywide Surveillance Use Policy for Facility Access Control Technology. Data to be collected by the use of the technology shall include the user's badge number, point of entry, and time and date of entry. The data collected shall be accessed only by authorized individuals within the County Technology Services Solutions, as well as by individuals authorized by the Registrar of Voters. Efforts shall be made to minimize the total number of designees with data access.

The data collected shall be stored as long as required by law or County policy. Data and records stored shall be subject to the County Board Policy 3.57: "Santa Clara County Record Retention and Destruction Policy." The public shall not have direct access to data captured by this technology, and third-party data sharing shall be limited to the parameters outlined under County policy.

Fiscal Analysis

Initial one-time purchase cost:	The estimated total cost is \$10,000.
Projected ongoing costs:	There are no additional ongoing costs associated with the purchase.
Projected personnel cost:	\$0 – No new personnel required.
Source of funding:	All costs are anticipated to be fully funded by the State Homeland Security Grant Program.