

**Santa Clara County Office of the Sheriff
Inmate Tracking (RFID)
Annual Surveillance Report: July 1, 2022 – June 30, 2023**

1. DESCRIPTION

On September 13, 2022, the Board of Supervisors approved an Agreement with Codex Corporation dba Guardian RFID to provide inmate tracking system hardware, software, maintenance, support, and services.

The Guardian RFID spartan devices are used to scan bracelet or identification card. This information is uploaded to inmate tracking system. This data will be used for the daily operations of the facilities and accurate reporting of information. In addition, this activity is monitored to assess safety and security issues within jail facilities.

The vendor will provide the Office of the Sheriff's administrative accounts with access to a mobile device management system. This system will be used to help the Sheriff's Office assess risk to the Correctional Facilities. The Guardian RFID inmate tracking system is currently in the development phase.

The Sheriff's Office has not implemented the Inmate tracking system devices in our facilities. The implementation of the inmate tracking system is tentatively scheduled for early 2024.

2. DATA SHARING WITH OUTSIDE ENTITIES

As this project progresses, we have identified areas for discussion to include the data sharing with outside entities. This is to ensure the information released does not violate any of our existing Privacy or Surveillance policies. Individuals requesting information regarding the inmate tracking system will need to submit requesting using our existing implemented processes and procedures. During this reporting period, no data was shared with outside entities.

3. COMMUNITY COMPLAINTS OR CONCERNS

Any community complaints regarding the use of this equipment are routed Lt. Sugay Jaimez in Internal Affairs for tracking and response.

During this time, period, The Sheriff's Office did not receive any complaints or concerns from members of the community regarding RFID Inmate Tracking Technology.

4. NON-PRIVILEGED INTERNAL AUDITS / POLICY VIOLATIONS

Sheriff's Office staff are provided all Surveillance Use Policies via an internal web-based portal requiring review and a completed attestation of acknowledgement.

Oversight by Sheriff's supervisors occurs for usage of the Custody Safety and Security Equipment. Use of the RFID Inmate tracking Technology will be supervised by Sheriff's Supervisors. This is to ensure the Surveillance Use Policy and other Sheriff's policies are being followed.

The handheld devices have not been distributed to Sheriff's Office staff. During this reporting period, there was no policy violations related to the Inmate Tracking Technology equipment.

5. EFFECTIVENESS IN ACHIEVING ITS IDENTIFIED PURPOSE

All Surveillance use will be completed using the Guardian RFID Web Portal for all Supervisors. This equipment has been effective in other Departments. The tracking system was demonstrated by the vendor to help achieve our identified purpose of tracking information. This will help the gather information from the Jail facilities for our business needs as an agency.

6. PUBLIC RECORDS REQUESTS

The Sheriff's Office has a process in place to track Public Records Act requests, with designated staff to receive and respond to each request. The Sheriff's Office has not received any Public Records requests regarding this equipment.

7. ANNUAL COSTS

During the period covered by this annual report there were no associated costs (\$0). The Guardian RFID spartan devices have not been implemented in the facilities. None of the equipment required repairs and no additional or new equipment was purchased.