



**The County of Santa Clara  
California**

**Construction Document  
118492**

**Consider recommendations relating to Contract Documents for the Clubhouse Remodel Project at Field Sports Park. California Environmental Quality Act (CEQA): Exempt from CEQA pursuant to Section 15301 of the CEQA Guidelines.**

**Information**

**Department:** Parks and Recreation Department  
**Sponsors:**  
**Category:** Construction Contracts

**Attachments**

[Attachment 1-Plans FSP Remodel](#)  
[Attachment 2-Project Manual FSP Remodel](#)  
[Attachment 3-Notice to Bidders FSP Remodel](#)  
[Copy of Notice](#)

**Multiple Recommendations**

Possible action:

- a. Approve the Project, adopt plans specifications, and authorize advertisement of Contract Documents for the Clubhouse Remodel Project at Field Sports Park and direct the Clerk of the Board to open bids on Thursday, January 11, 2024, at 2:00 p.m., in the Office of the Clerk of the Board of Supervisors. The opening of bids shall be made available to the public via virtual teleconference, a link to which will be posted via Addendum to the Invitation to Bid no later than 72 hours before the time scheduled for the opening of bids. The results will be posted on the Clerk of the Board website no later than the following day.
- b. Authorize the County Executive, or designee, to make clarifications, make minor changes, and issue addenda as necessary to the contract documents and the advertisement including the timing of receipt of proposals.

**Body**

**FISCAL IMPLICATIONS**

The engineer's estimate for the project is \$1,200,000. One time funding for the Field Sports Park Clubhouse Remodel is included in the FY 2023-2024 Recommended Budget in the Parks Capital Program. If additional funding is required, the Department will seek approval to augment the project budget at the time of construction award.

**REASONS FOR RECOMMENDATION**

The Field Sports Park Clubhouse is a focal point for frequent users of the skeet shooting, rifle, and pistol ranges. Field Sports Park is located at 9580 Malech Road near the crossroads of Metcalf Road and Highway 101 in the Coyote area of San Jose. The ranch style structure is approximately 2,400 square feet and was constructed in the 1950s as a clubhouse and lounge for shooting enthusiasts.

The structure has not been updated for decades. With the outer construction made from wood logs, there has been substantial damage from termites especially on the east facing wall. The Parks Department plans to solicit bids to re-construct sections of the damaged exterior and provide a complete renovation to the inside of the structure including renovations to the roof, flooring, interior walls, electrical and lighting, plumbing, and HVAC.

The scope of the project will consist of the following improvements: removal of hazardous materials, termite control, salvage of furnishings, roofing, interior walls for new office space, accessible restrooms, utility room upgrade, exhibit room, kitchen, and meeting room; lighting, electrical modifications, plumbing, HVAC, office furniture, painting, flooring, and counters.

### *California Environmental Quality Act (CEQA)*

The Clubhouse Remodel Project at Field Sports Park is exempt from environmental review pursuant to the existing facilities exemption in Section 15301 of the CEQA Guidelines because the Project consists of repairs and minor modifications or alterations of the existing clubhouse structure. The Project involves no expansion of the existing footprint of the structure.

### **CHILD IMPACT**

The recommended action will have a positive impact on children or youth in the surrounding communities by providing an opportunity for outdoor learning of safety with firearms and interior exhibits that will display the history and evolution of hunting, wildlife predators, and birds of prey.

### **SENIOR IMPACT**

The recommended action will have a positive impact on children or youth in the surrounding communities by providing an opportunity for outdoor learning of safety with firearms and interior exhibits that will display the history and evolution of hunting, wildlife predators, and birds of prey.

### **SUSTAINABILITY IMPLICATIONS**

The recommended action will have no/neutral sustainability implications.

### **BACKGROUND**

Field Sports Park is the County's only publicly owned firing range. Located on Malech Road, with a backdrop of hills, this park provides opportunities for rifle and pistol, as well as trap and skeet shooting. League activity and special events take place year-round. Field Sports Park is staffed and supervised by qualified Range Masters at all times.

Special events take place in the Clubhouse overlooking the trap and skeet shooting ranges. Visitors enter the clubhouse to register, make payments, gather materials, relax and socialize before and after their scheduled event. The meeting room, located on the west side of the building, functions as a conference room and banquet room.

### **CONSEQUENCES OF NEGATIVE ACTION**

Without this action, Field Sports Park Clubhouse will continue to have deficiencies with the building structure, infrastructure, and appearance. With construction of a renovated clubhouse, the public will have a destination that is modern, more functional, and attractive.

## STEPS FOLLOWING APPROVAL

1. Advertise the Project for solicitation.
2. Open the bids on the date stipulated in the Recommended Action or on a date stipulated in any future addenda issued by the Parks and Recreation Department.
3. Send MinuteTraq notification to Thomas McLauchlan and Jennifer Nuñez, Parks and Recreation Department.