



24-5236

**DATE:** April 16, 2024 (Item No. {{item.number}})  
**TO:** Board of Supervisors  
**FROM:** Jeff Draper, Director, Facilities and Fleet Department  
**SUBJECT:** Increase to Supplemental Work Allowance for Bldg. M 4<sup>th</sup> Floor  
Gastroenterology and Bronchoscopy Project

### **RECOMMENDED ACTION**

Approve encumbrance of \$150,000 as Supplemental Work Allowance for Bldg. M 4<sup>th</sup> Floor Gastroenterology and Bronchoscopy Project, Capital Improvement Project No. 263-CP19020, for a new total encumbered contact amount of \$7,490,000.

### **FISCAL IMPLICATIONS**

There is already funding for the Supplemental Work Allowance (SWA) in Capital Improvement Project 263-CP19020 “Bldg. M 4<sup>th</sup> Floor Gastroenterology and Bronchoscopy Project.”

### **REASONS FOR RECOMMENDATION**

The Bldg. M 4<sup>th</sup> Floor Gastroenterology and Bronchoscopy Project requires an increase in the SWA to cover unforeseen expenses, particularly those related to contractor’s general conditions and project insurance. Augmenting the SWA will ensure financial preparedness and mitigate any disruptions to the project schedule or budget caused by unforeseen circumstances. Administration therefore recommends approving the increase in the SWA.

### **Background**

On February 9, 2021, Item No. 62, the Board of Supervisors (Board) approved the Bldg. M 4<sup>th</sup> Floor Gastroenterology and Bronchoscopy Interim Relocation Project and authorized advertisement of the contract documents.

On June 8, 2021, Item No. 99, the Board awarded the Construction Contract for Project No. 263-CP19020 “Building M 4<sup>th</sup> Floor GI-BRONCH Interim Relocation” in the amount of \$5,900,000 to California Plus Engineering, Inc, with a construction time of 168 calendar days. An additional \$1,180,000 was encumbered as Supplemental Work Allowance for a total encumbered amount of \$7,080,000.

### **CHILD IMPACT**

The recommended action will have no/neutral impact on children and youth.

### **SENIOR IMPACT**

The recommended action will have no/neutral impact on seniors.

### **SUSTAINABILITY IMPLICATIONS**

The recommended action will have no/neutral sustainability implications.

### **CONSEQUENCES OF NEGATIVE ACTION**

The SWA will not be approved at this time.

### **STEPS FOLLOWING APPROVAL**

Notify Nam Tran, Aman Grewal, Doug Koenig, Marsh Mendez, Kim Huynh, and Sherry Ferguson of the Facilities and Fleet Department.

### **ATTACHMENTS:**

Levine Act Form 4<sup>th</sup> Floor