

County of Santa Clara
Multi-Departmental Annual Surveillance Use Report
Children's Advocacy Center Security Video Cameras

July 1, 2022 - June 30, 2023

1. Description of How the Technology Was Used

The Children's Advocacy Center (CAC) supports a multitude of services for child victims of sexual and physical abuse and neglect. For security purposes, the CAC is equipped with video cameras connected to the doorbell system in the hallway where the CAC is located.

There are currently nine security cameras throughout the CAC, and there are two cameras in the hallway/front door entrance. Beginning fiscal year 2023-2024, two additional cameras will be installed on the external portion of the building housing the CAC to monitor visitors arriving in the evening or after hours.

The security cameras view and record the hallways and other common areas in the CAC that do not include bathrooms, medical examination rooms, counseling rooms, interview rooms, or other private spaces. The entrance camera displays visitors once they have rung the bell to enter the CAC. The use and access to the security camera feed is managed by the CAC Program Manager. The use and access to the front door camera is managed by the Program Manager of the CAC, who has granted access to the CAC Interview Coordinator, CAC Administrative Assistant, and the CAC Medical Clinic Nurse III.

2. Data Sharing With Outside Entities

The CAC Program Manager tracks the data acquired through the use of the security cameras. On one occasion, data was shared with the Los Gatos Police Department in a matter involving a parent suspected of child abuse of attempting to access the CAC under false pretenses.

3. Community Complaints or Concerns

No complaints regarding the use of the security system were received during the current reporting period. Complaints can be made by calling the CAC phone number or sending an email to the CAC email address, both of which are available on the CAC website.

4. Audits and Policy Violations

The Assistant DA overseeing Victim Services at the DA's Office, the Program Manager of the CAC, the CAC Medical Director, CAC Clinical Nurse III at the Medical Clinic at the CAC, and the CAC Interview Coordinator are knowledgeable about, and ensure compliance with, the Surveillance Use Policy. An audit of the stored video and audio recordings determined that they were retained in compliance with the Surveillance Use Policy.

5. Effectiveness at Achieving Identified Purposes

The front door cameras ensure that children, caregivers, and service providers coming to the CAC can be personally greeted and escorted to the right CAC staff for care and services. Other than the investigation cited in section 2, there have been no security incidents at the CAC.

6. Public Records Act Requests

No Public Records Act requests for information collected by the CAC security or front door cameras were received during fiscal year 2022-2023. All CPRAs are handled pursuant to state law by the Office of the District Attorney in consultation with County Counsel.

7. Annual Costs

The ongoing equipment maintenance costs are \$400/year.