



**Levine Act Contractor Form:  
Identification of Subcontractors and Agents**

Completed form submitted to the County of Santa Clara is a public record.

<b><i>This Section to be completed by County Staff after Form is completed by Area Agency on Aging:</i></b>	
Date of Board of Supervisors Meeting When Agreement/Amendment Will Be Considered:	
Legislative File No.:	

***Instructions to Area Agency on Aging for Completion of Form:***

For any contract or grant/sponsorship agreement (including amendments) with the County of Santa Clara (“Agreement”) that will be submitted to the County of Santa Clara Board of Supervisors for consideration, any party entering into the Agreement with the County (“Area Agency on Aging”) must:

- 1) Fill out Sections A, B, C, and D of this form.
  - a. For Section B, list any subcontractors identified in Area Agency on Aging’s solicitation/grant proposal and/or in Area Agency on Aging’s Agreement with the County (“Subcontractor”).
- 2) Provide a separate Levine Act Subcontractor Form: Identification of Agents to each Subcontractor, if any, listed in Section B, and collect a completed form from each Subcontractor.
- 3) Provide this form and each completed Levine Act Subcontractor Form: Identification of Agents to the designated County of Santa Clara contract manager for this Agreement.

*NOTE: This form is for the identification of Area Agency on Aging’s Subcontractors and agents only. If a Contractor, Subcontractor, or their agents have any campaign contributions they are required to disclose pursuant to the Levine Act, they must separately disclose those contributions. They may make such disclosures online at <https://www.sccgov.org/levineact>.*

**SECTION A – AREA AGENCY ON AGING AND AGREEMENT INFORMATION**

Area Agency on Aging Legal Name (include d/b/a if applicable):	Sourcewise
Title or Short Description of Agreement:	Chief Executive Officer

**SECTION B – SUBCONTRACTORS FOR THIS AGREEMENT**

Provide list of Area Agency on Aging’s Subcontractors for this Agreement:

	Name of Subcontractor(s):
1.	Santa Clara County, Senior Nutrition Program
2.	
3.	
4.	

If there are more than four Subcontractors, please submit a supplemental form. If attaching a supplemental form, check this box:

If no Subcontractors, check this box:

**(Continue to page 2)**



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**SECTION C – AREA AGENCY ON AGING’S AGENTS**

Provide list of Area Agency on Aging’s Agents (as that term is defined under [Government Code section 84308](#) and [California Code of Regulations section 18438.3](#)) for this Agreement:

	Name of Agent(s):	Name of Agent’s Firm (if applicable):
1.		
2.		
3.		
4.		
5.		
6.		

If no Agents, check this box:

**SECTION D – AREA AGENCY ON AGING SIGNATURE**

The undersigned declares that they are a representative of the **Area Agency on Aging** and are empowered to represent, bind, and execute contracts on behalf of the firm or individual. The undersigned declares that all statements in this Form are true and correct.

Aneliza Del Pinal  
Printed Name

Chief Executive Officer  
Title

Aneliza Del Pinal  
Aneliza Del Pinal (Mar 18, 2024 14:24 PDT)

Mar 18, 2024  
Date

**Area Agency on Aging’s** Authorized Representative Signature

<sup>1</sup> California Code of Regulations section 18438.3 states:

- (a) A person is the ‘agent’ of a party to, or a participant in, a pending proceeding involving a license, permit or other entitlement for use only if the person represents that party or participant for compensation and appears before or otherwise communicates with the governmental agency for the purpose of influencing the pending proceeding.
- (b) If an individual acting as an agent is also acting as an employee or member of a law, architectural, engineering or consulting firm, or a similar entity or corporation, both the entity or corporation and the individual are “agents.”
- (c) “Communication with the governmental agency for the purpose of influencing the proceeding” does not include:
  - (1) Drawings or submissions of an architectural, engineering, or similar nature prepared by a person for a client to submit in a proceeding before the agency if:
    - (A) The work is performed pursuant to the person’s profession; and
    - (B) The person does not make any contact with the agency other than contact with agency staff concerning the process or evaluation of the documents prepared by the official; or
  - (2) Purely technical data or analysis provided to an agency by a person who does not otherwise engage in direct communication for the purpose of influencing the proceeding.

# Levine Act Form Sourcewise Version\_ 3.18.24

Final Audit Report

2024-03-18

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