



APPROVAL REQUEST FOR A BEYOND 5 YEAR CONTRACT TERM

Date of Submission:	12/21/2023		
User Agency/Department(s):	Roads and Airports	Budget Unit #:	0603

SECTION I

☐ REQUEST TO SOURCE A NEW CONTRACT BEYOND FIVE YEARS IN TERM

Complete this section only if sourcing a new contract that will exceed a five-year term and proceed to Section IV. If you are extending an existing contract, please continue to Section II.

Anticipated Contract Start Date:		Total Length of Term: (In months, excluding extension options)	
Anticipated Contract End Date:			
Comments:			
Budgeted Amount of Project:	\$		
Proposed Contractor Name:			
Description of Goods or Services:			

SECTION II

☒ REQUEST TO EXTEND EXISTING CONTRACT BEYOND FIVE YEARS IN TERM

Complete Sections II and III only if extending an existing contract beyond a five-year term.

Contract/PO Number:	4300006491		
Contractor Name:	Consor North Americas, Inc. (Formerly Quincy Engineering, Inc.)		
Current Contract Start Date:	05/11/2010	Current Contract End Date:	12/31/2024
Total Current Value of Agreement:	\$ 920,000		
Description of Goods or Services:	Prepare PS&E, environmental studies, contract documents, & construction support for Uvas Creek Bridge 37C0094 on Uvas Road		

SECTION III

PROPOSED CONTACT EXTENSION DETAILS

If extending an existing contract beyond a five-year term, please provide details on the proposed extension.

Recommended # of Months Extension:	12.0
Recommended End Date:	12/31/2025
Recommended Additional Contract Value:	\$ 140,000
Recommended Total Contract Value:	\$ 1,060,000



APPROVAL REQUEST FOR A BEYOND 5 YEAR CONTRACT TERM

SECTION IV

PREAPPROVAL HISTORY

Please attach a copy of all previously signed preapproval forms for this contract (e.g., Justification for Exception to Competitive Procurement, Request for a Beyond 5 Year Contract Term, etc.) with your submission.

What is the acquisition method used to source this contract?	Exception - Single Source
Has an Approval Request for a Beyond 5 Year Contract Term been approved for this contract previously?	
<input checked="" type="radio"/> Yes <input type="radio"/> No	
If yes, how many times has this contract been previously approved for a Beyond 5 Year Contract Term?	3

SECTION V

Mark appropriate box for Contract's Signature Authority

<input checked="" type="radio"/>	Board of Supervisors
<input type="radio"/>	Delegated to Department Head or designee
<input type="radio"/>	Chief Procurement Officer/Director of Procurement or Designee

SECTION VI

Pursuant to Board Policy 5.4.5.4, **EXCEPTIONS** to the maximum 5-year term limit for Professional Services are listed below. Select the appropriate exception(s).

<input type="radio"/>	(1) When the funding source for a contract provides that the contract term must exceed five years. Such funding sources may include the State or Federal government or an outside funding source (private or foundation grant).
<input type="radio"/>	(2) When the County "piggybacks" on another jurisdiction's contract that is more than five years or that is subsequently extended for more than the initial five-year term.
<input type="radio"/>	(3) When a specific law, code or regulation requires that a particular type of contract include certain contract terms(s) that exceed 5 years. Please provide a specific citation below.
<input type="radio"/>	(4) Contracts for goods, which includes equipment, that have a lifespan that exceeds five years and the benefits to the County of exceeding a five-year term outweigh the benefits of creating and executing a new contract after five years
<input type="radio"/>	(5) Contracts for technology software or hardware that have a lifespan exceeding five years and the benefits to the County of exceeding a five-year term outweigh the benefits of creating and executing a new contract after five years
<input type="radio"/>	(6) Proprietary maintenance contracts.
<input checked="" type="radio"/>	(7) Contracts for project-specific professional services where the length of the project is expected to exceed five years.
<input type="radio"/>	(8) Revenue contracts.
<input type="radio"/>	(9) Contracts with other governmental entities.
<input type="radio"/>	(10) When an Agency/Department is otherwise able to justify that it is in the County's best interest to exceed the maximum 5-year term requirement. For example, an Agency/Department is able to demonstrate that the financial and/or programmatic impact on the County would be significant if the contract term does not exceed the maximum 5-year term requirement [Specific rationale must be provided in Section VIII, below].



APPROVAL REQUEST FOR A BEYOND 5 YEAR CONTRACT TERM

SECTION VII

Provide a narrative explanation below:

A. BACKGROUND (Describe the good or services procured)

The contract was awarded on May 11, 2010. The project in which they designed (bridge replacement) is currently in construction and will continue through next year 2024 and possibly 2025.

B. CONTRACT HISTORY, if applicable. (How was the contract awarded? What were the events that occurred prior to the end of the contract term?)

The consultant selection process for this agreement was carried out in accordance with the Board approved Policies on Contracting and Bidding. On April 3, 2009, the department issued a Request for Statements of Qualifications (SOQ) to select qualified engineering consultants for "On Call" Professional Structural Engineering Services. Nine SOQs were received, reviewed, and ranked by a panel that included a Caltrans representative. A final list of "On Call" consultants was established, and Quincy Engineering, Inc., was selected from that list for the replacement of Uvas Creek Bridge on Uvas Road.

The original Agreement with Quincy Engineering, Inc. for Professional Engineering Services, related to the Replacement of Uvas Creek Bridge on Uvas Road (Bridge No. 37C0094), was approved by the Board on May 11, 2010 and specified a maximum compensation amount of \$400,000 with an expiration date of December 31, 2012. The First Amendment, which increased the maximum contract amount by \$100,000 from \$400,000 to \$500,000 for the incorporation of the Santa Clara Habitat Conservation Plan requirements and related delay/review cost and extended the expiration date to December 31, 2015, was approved by the Board on December 18, 2012. The Second Amendment increased the maximum contract amount by \$100,000 from \$500,000 to \$600,000 for new requirements from the State Regional Water Quality Control Board, preparing SWPPP, updating to 2015 Standards, and additional permit related costs and extended the expiration date to December 31, 2018 was approved by the Board on December 15, 2015. The Third Amendment increased the maximum contract amount by \$200,000 from \$600,000 to \$800,000 to complete the final design, provide assistance during bidding and construction phase, prepare "As-built" plans at project's completion and extend the expiration date to December 31, 2021 was approved by the Board on December 18, 2018. The Fourth Amendment increased the maximum contract amount by \$120,000 from \$800,000 to \$920,000 to add Storm Water Pollution Prevention Plan consulting services during construction and additional construction assistance and extend the expiration date to December 31, 2024 was approved by the Board on December 14, 2021. The Fifth Amendment was to add a Sub-consultant to the contract for materials testing and to Assign the contract from Quincy Engineers, Inc. to Consor North Americas, Inc. (Quincy Engineers was acquired by Consor) and was approved by Delegation of Authority on June, 29, 2023.



APPROVAL REQUEST FOR A BEYOND 5 YEAR CONTRACT TERM

C. REASONS FOR CONTRACT TERM EXTENSION (Provide an explanation to support your selection in Section VI, including any relevant market research)

The Construction of this project had unforeseen delays due to bird nesting, unknown underground structures, and structural changes and has therefore caused a delay to completion. The project was originally designed for one year construction and will now extend into 2024 and possibly 2025 resulting in the need for a time extension. Due to these delays and increased amount of design support needed, additional funds for construction support is needed.

D. RECOMMENDATION TO CURE ISSUE(S) (If applicable)

SECTION VIII:

SOURCING PROJECT DETAILS

If your preapproval is requesting additional time to conduct a solicitation or source a successor contract, please outline your anticipated project schedule below. Include any relevant information on the sourcing project to date, such as the Master Acquisition List (MAL) ID number, draft of ICP preapproval request, or other references that may demonstrate progress on the sourcing project.



APPROVAL REQUEST FOR A BEYOND 5 YEAR CONTRACT TERM

SECTION IX

Requesting Contracts Manager:	Print Name: AnnaMarie Cruz Signature: <small>DocuSigned by:</small> <small>F09FD9F204AA442...</small>
Requesting Agency/Department Director:	Print Name: Harry Freitas Signature: <small>DocuSigned by:</small> <small>6DC28984CB2D46D...</small>
Centralized Procurement Division Manager: <i>(If applicable)</i>	Print Name: Signature:

SECTION X

DECISION AND REQUIRED STEPS FOLLOWING DECISION (To be completed by OCCM)

<input type="radio"/>	Attach to Service Agreement Checklist/Cover Sheet	<input type="radio"/>	Attach to Legislative File
<input type="radio"/>	Attach to PO/Contract File	<input checked="" type="radio"/>	Attach to Delegation of Authority Cover Sheet
<input checked="" type="radio"/>	Approved	Comments:	
<input type="radio"/>	Approved with Conditions	Comments:	
<input type="radio"/>	Returned for Possible Reconsideration	Comments:	
<input type="radio"/>	Denied	Comments:	

SECTION XI

Office of Countywide Contracting Management Approval	<small>DS</small> Initials
--	-------------------------------

SECTION XII

Office of Countywide Contracting Management Signature

Signature <small>DocuSigned by:</small> <small>FC91A7A3FE2849D...</small>	Date on behalf of Ky Le, Deputy County Executive 1/9/2024
---	--