



24-5203

DATE: May 7, 2024 (Item No. {{item.number}})
TO: Board of Supervisors
FROM: Daniel Little, Director, Social Services Agency
SUBJECT: FN CO FOOD SERVICES LLC Agreement

RECOMMENDED ACTION

Approve retroactive Agreement with FN CO Food Services, LLC, relating to providing to-go meal services at the Vietnamese American Services Center in an amount not to exceed \$452,166 for period November 1, 2023 through September 30, 2024, that has been reviewed and approved by County Counsel as to form and legality. (LA-1)

FISCAL IMPLICATIONS

There is no negative impact to the County General Fund as a result of the Recommended Action. The requested contract amount of \$452,166 is included in the Social Services Agency (SSA) fiscal year (FY) 2023-2024 Approved Budget.

REASONS FOR RECOMMENDATION AND BACKGROUND

The mission of SSA is to provide resources in a culturally responsive manner to enhance the quality of life in our community by protecting, educating and empowering individuals and families. Receiving these funds will allow the Senior Nutrition Program (SNP) to provide healthy home delivered meals to individuals sheltering at home or who are homebound, and to increase food access for older adults throughout the County.

In accordance with the Board of Supervisors' Chapter 5 Policy, section 5.3.5.1, the Board of Supervisors (Board) is the only body that has authority to enter into contracts and issue solicitations on behalf of the County, unless contracting authority has been specifically delegated to someone other than the Board pursuant to state law, County Ordinance Code, resolution, or express action of the Board.

SSA received notification of funding for these services in October, however the revenue agreement was not finalized until March. As such, SSA is requesting a retroactive contract in order to reimburse the FN CO Food Services, LLC for meals that have already been provided.

SNP has provided meals to eligible seniors 60 years of age and older in the County of Santa Clara (County) since 1974. The goals of SNP and the Older Americans Act of 1965 (OAA) are to reduce hunger and food insecurity, promote socialization, increase the health and well-

being of older adults, and delay adverse health conditions by improving access to nutritious meals and other services.

The Home Delivered Meals Program provides older adults with weekly deliveries of fourteen healthy meals consisting of half breakfast meals and half lunch/dinner entrees. The Congregate Meals Program provides older adults with daily lunches in community settings, such as community and senior centers. Six months after the COVID-19 pandemic deceleration, congregate meals services have included alternative service models such as to-go and home delivered meals. For both programs, the meals provide one-third of the daily Recommended Dietary Allowance for an older adult.

SNP contracts with the local Area Agency on Aging (AAA), Sourcewise (formerly Council on Aging), receive OAA funding for nutrition services for the older adult population in the County. SNP currently receives funding from Sourcewise for both OAA Title III (C)(1) Congregate Meals and Title III(C)(2) Home Delivered Meals.

Congress approved ARPA funding to be distributed pursuant to the OAA to support older adults and persons with disabilities in the community during the COVID-19 public health emergency. As the AAA for the County, Sourcewise is distributing the ARPA funding to its current providers to increase congregate, and home delivered meals services.

On November 30, 2022, SSA released the SNP Congregate Meals, Home Delivered Meals, and Friendly Visitor Program, Request for Proposal (RFP). Vendors could submit a proposal for three separate services, (1) Congregate Meals, (2) Home Delivered Meals (HDM) and (3) Friendly Visitor Program.

Proposals were due on February 8, 2023. SSA received a total of 21 proposals. Of the 21 proposals received, 14 proposals were for Congregate Meals and 7 proposals were for HDM. There were no proposals received for the Friendly Visitor Program.

An Evaluation Panel rated each proposal against the RFP criteria. All Vendors met RFP criteria and were recommended for award. The starting total budget allocation for services for FY 2023-2024 is \$14,000,000, which is based on the responses SSA received from congregate meal and home delivered meals vendors to the Request for Proposals for services in FY 2023-2024 and beyond.

CHILD IMPACT

The recommended action impacts the **Safe and Stable Families** indicator by helping to maintain positive outcomes for older generation family members.

SENIOR IMPACT

The recommended action will have a positive impact on older adults utilizing the congregate meals program and/or receiving home-delivered meals. The funding will allow SNP to continue to provide meals long-term and improve the nutrition and well-being of older adults by providing access to healthy food and social activities.

SUSTAINABILITY IMPLICATIONS

The recommended action will have positive sustainability implications. The costs of chronic diseases in healthcare are rising at an alarming rate. Taking precautionary action by

providing access to long-term nutrition may help prevent or reduce these conditions and related expenses while delaying early institutionalization.

CONSEQUENCES OF NEGATIVE ACTION

The meal site at the VASC will not be able to provide to-go meals and meet the demand for congregate meals for older adults.

STEPS FOLLOWING APPROVAL

Upon approval, the Clerk of the Board is kindly requested to notify Jorge Montes, Alana Rainville, and Jasmine Casil from SSA.

ATTACHMENTS:

- FY24 Board Contract FN Co Food Services VASC To Go Meals C2 ARPA
- FN Co Food Services - SNP Levine Act Contractor Form