

**County of Santa Clara
Countywide Portable Security Cameras
Annual Surveillance Use Report**

July 1, 2022 to June 30, 2023

1. Description of How Surveillance Technology Was Used

The portable public-safety cameras used throughout the County were utilized in compliance with the Board-approved Surveillance Use Policy. The administration of the security cameras was overseen by the Department of Facilities Security who deploys and views the cameras. The Department of Facilities Security has deployed the cameras in support of security and safety oversight for our vaccination supplies, clinics, election security as well as deploying these cameras where there is no CCTV available in various parking lots, for specific safety reasons and to view critical County equipment. During the period covered by this Annual Report, Google Nest Indoor security cameras were monitored in real-time (live footage) by the Department of Facilities Security, and limited authorized CEPA HAZAMT staff, one DA Children’s Advocacy Center staff member and one Parks and Recreation staff member. Due to the operational and safety needs of employing these cameras and since the Department of Facilities Security is only 2 persons covering the entire County, by direction from the Director of Facilities Security, those individuals were given viewing access to only what their department is responsible for.

The cameras can be used for both real time viewing as well as for recording data for later viewing. All data is stored for 60 days before deletion.

Footage from one portable camera deployed at the County’s vaccination storage depot was provided to the District Attorney’s Office on August 19, 2022, at their request regarding a July 21, 2022, incident. No still photographs were downloaded during this period.

Portable security cameras currently deployed and in use at the following locations:

-Vaccination Clinics – All clinics have closed. The last clinics to close, Expo Hall/Pavilion Hall/Mountain View/San Martin, closed in 2023 had cameras removed. During VAX efforts, the cameras were installed and moved around in support of vaccination dosing and supply oversight and clinic operational safety. Only remaining operational cameras in place, are 2 cameras at the Berger Building #2 storage, current.

-Travel Clinic Pharmacy – 1 camera, July 2021 – current

-Lenzen Clinic Pharmacy – 1 camera, July 2021 – current

-5845 Hellyer Avenue facility – 3 cameras, 2022 – current

-South County CEPA HAZMAT Yard -2 cameras, April 2023- current

-Approved baby monitor camera moved from Berger #2 VAX storage to Board Chambers front door, May 2023 – current

-2730 Junction Avenue facility – 2 cameras, 2022 – current

-5750 Fontanoso Way facility – 3 cameras, May 2023 – current

-2730 Junction Avenue facility, specialty area – 2 cameras, 2022 – current

-Children’s Advocacy Center (CAC) facility, parking lane - 1 camera, May 2023 – current

-5905 Silver Creek Valley Road, TSS – 2 cameras, July 2023 – current

-5965 Silver Creek Valley Road facility – 3 cameras, July 2023 – current

-Crime Lab – 2 cameras, July 2023 - current

2. Data Sharing With Outside Entities

Footage for one event was shared with the District Attorney’s Office Bureau of Investigations during the reporting period. All data sharing requests from outside entities are tracked and recorded by the department administration in compliance with the surveillance use policy.

3. Community Complaints or Concerns

All community complaints regarding the surveillance technology are routed to the Department of Facilities Security and tracked by the Director in compliance with the surveillance use policy.

The Department of Facilities Security did not receive any community complaints or concerns regarding the security cameras during the period covered by this Annual Report.

4. Audits/Policy Violations

During the period covered by this Annual Report, the Department of Facilities Security conducted monthly audits and did not identify any violations of the surveillance use policy.

Access to live or recorded footage was restricted to staff authorized under the approved surveillance use policy. All new personnel who access the video system are provided with a copy of the surveillance use policy via email and must acknowledge receipt of the policy.

The data retention for the video camera system was deleted or recorded over no later than 60 days after recording, unless otherwise authorized under the surveillance use policy.

5. Effectiveness

In general, the Department of Facilities Security and the Vaccination Security Team utilized the cameras to safeguard the vaccinations, support supplies, vaccination dosing areas as well as common areas of clinics since December 2020. Moving outside the VAX security use, these cameras have been outstanding regarding how quickly and easily we can set them up at County campuses that are awaiting tenant improvements where a large and expensive new CCTV system is planned to be installed however still a few months to years out, but now we can have camera oversight of employee cars or our lobbies.

6. Public Records Act Requests

The Department of Facilities Security received no Public Records Act requests for footage from the Portable Security Cameras during the period covered by this Annual Report.

All public records requests for footage from these cameras are tracked by Department of Facilities Security.

7. Costs Incurred

The costs incurred to operate the security cameras during the compliance period amounted to \$2,072 which included the purchase of 14 new cameras on top of the cameras the County already owned. There are no anticipated annual maintenance costs. Funding for all cameras in the inventory have come from the COVID vaccination cost center, FAF, the Department of Facilities Security, District Attorney's Office Children's Advocacy Center and CEPA.