



24-4876

DATE: April 16, 2024 (Item No. {{item.number}})
TO: Board of Supervisors
FROM: Nicholas Birchard, Chief Probation Officer
SUBJECT: First Amendment to Agreement with Pacific Clinics

RECOMMENDED ACTION

Approve First Amendment to Agreement with Pacific Clinics relating to providing treatment-focused services to justice-involved youth, with no change to the maximum contract amount and, no change to the term of the Agreement, that has been reviewed and approved by County Counsel as to form and legality. (LA-1)

FISCAL IMPLICATIONS

The recommended action will not have a net impact on the County General Fund as the Agreement with Pacific Clinics is currently funded by the 2011-Realignment Trust Fund (0443) - Juvenile Justice Crime Prevention Act (JJCPA).

REASONS FOR RECOMMENDATION AND BACKGROUND

Reason for approval of the First Amendment

Per Board Policy 5.3.5.2(3), the Director of Procurement is authorized to execute contracts relating to providing professional services in which the cumulative value of each contract, including any amendments, does not exceed \$200,000 per scope of services, per vendor, per fiscal year. The Fiscal Year (FY) 2023-2024 Agreement with Pacific Clinics relating to providing treatment-focused services to justice-involved youth was executed by the Board in the amount of \$226,879. Since the cumulative value of this Agreement has exceeded \$200,000 in this fiscal year, this First Amendment requires approval by the Board.

The Agreement with Pacific Clinics was procured through an electronic Request for Proposals (eRFP-PRB-FY23-0130) issued by the Probation Department on November 17, 2022. On June 6, 2023, the Board of Supervisors approved the Agreement with Pacific Clinics in the amount of \$226,879 for period July 1, 2023, through June 30, 2024. Services provided through this Agreement include, but are not limited to, the following:

- Case Management: Services include ancillary services to counseling, providing resources, information, engagement, and follow-up to support goal achievement;

- Individual Counseling and Family Counseling: Services include individual sessions to provide youth with early intervention services and divert early offenders away from the Juvenile Justice System;
- Group Counseling: Services include group sessions to provide youth with early intervention services and divert early offenders away from the Juvenile Justice System; and
- Treatment Planning and Assessment: Treatment planning services include supporting youth and family creating goals for treatment. Assessment services include comprehensive clinical assessment of youth.

The First Amendment to the Agreement with Pacific Clinics will modify the current contract payment structure/budget from a cost reimbursement model to a fee-for-service model. This change will result in a more effective and appropriate contract budget structure to bolster timely invoice submission from and invoice payment to the Contractor while ensuring continued effective delivery of services to clients.

CHILD IMPACT

The recommended action will have a positive impact on the Every Child Safe, **Juvenile Arrest Rate** indicator by providing intervention services to prevent youth from engaging in or penetrating further into the juvenile justice system and reduce recidivism.

SENIOR IMPACT

The recommended action will have no/neutral impact on seniors.

SUSTAINABILITY IMPLICATIONS

The recommended action will have no/neutral sustainability implications.

CONSEQUENCES OF NEGATIVE ACTION

The First Amendment to the Agreement with Pacific Clinics will not be approved, which may impact the timeliness of the invoice submission and payment process for the contract.

STEPS FOLLOWING APPROVAL

The Clerk of the Board will notify John T. Tran, Annie Ngo, and Alejandra Garcia of the Probation Department upon completed processing.

ATTACHMENTS:

- First Amendment to Agreement with Pacific Clinics