



FY2024 Fee Study Building Plan Check & Inspection

BOARD OF SUPERVISORS, FEBRUARY 06, 2024

COUNTY OF SANTA CLARA

DEPARTMENT OF PLANNING AND DEVELOPMENT

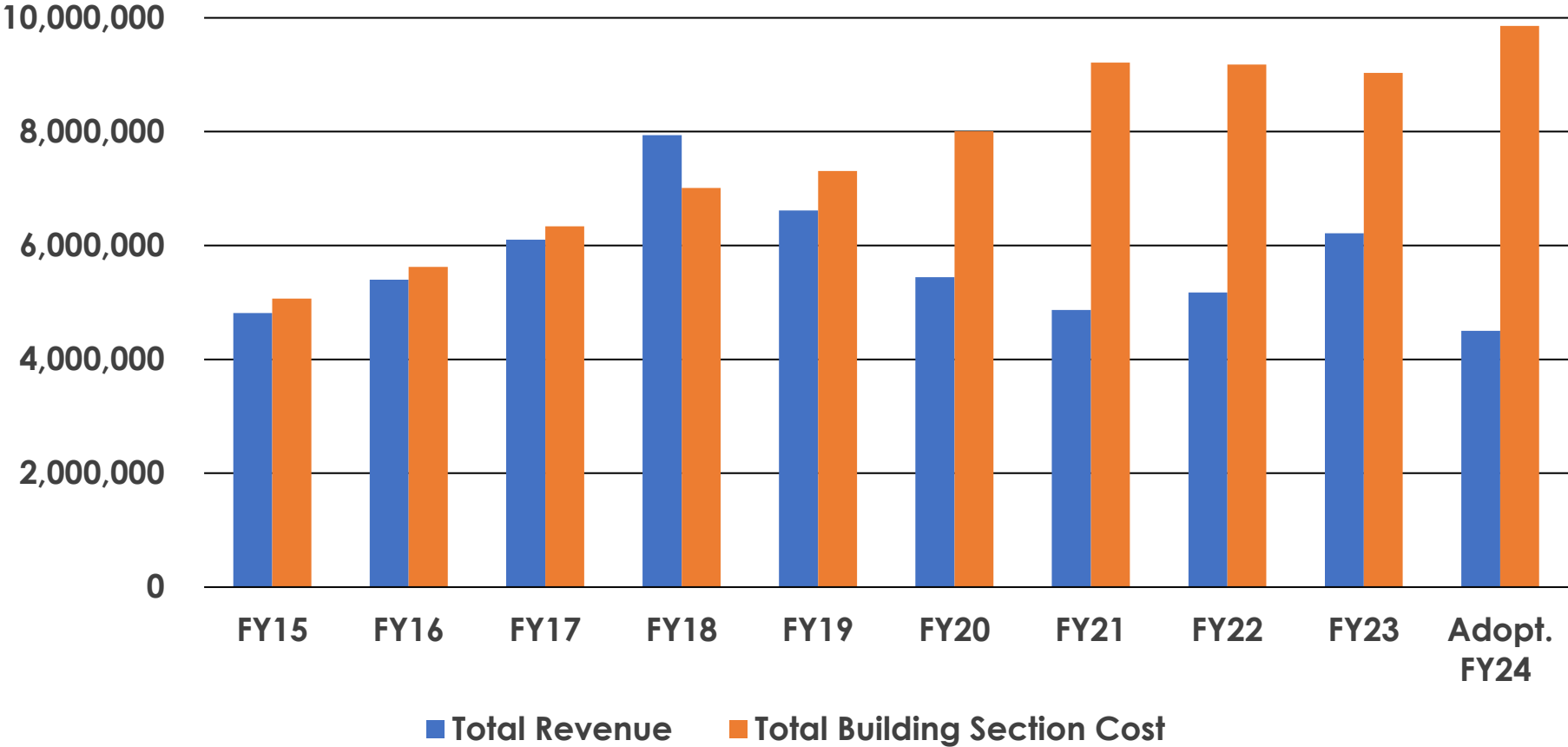
Department Fee Overview

- **Department Fee Schedules:**

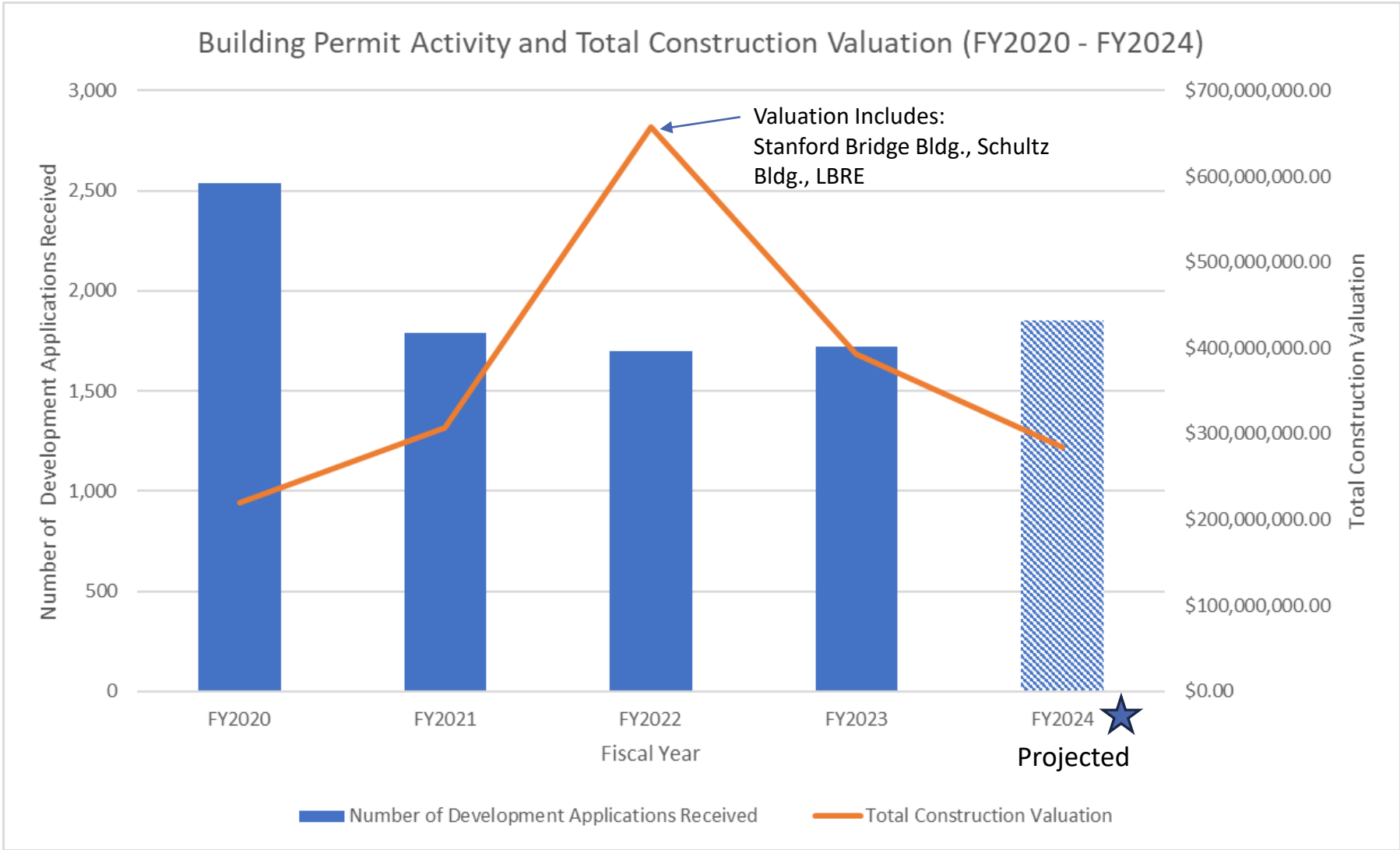
- Development Services Division
 - **Building Plan Check & Inspection**
 - Land Development & Engineering
 - Surveyor
 - Fire Marshal
 - Code Enforcement
- Planning Services Division
 - Land Use Entitlements

Historical Cost Recovery – Building

Building Section Revenue v. Cost
FY 2015 - FY 2024



Building Permit Activity Summary



Market Comparison

Fee	County of Santa Clara (Current)	County of Santa Clara (34% Inc.)	City of San José	City of Sunnyvale	County of Monterey	City of Santa Clara	City of Cupertino
Plan Check (hrly)	\$171	\$229	\$288	\$223	\$195	\$230	\$243
Inspection (hrly)	\$162	\$217	\$295	N/A	\$195	\$230	\$243
Inspection OBH (4 hrs)	\$972	\$1,302	\$1,768	\$446	\$1,172	N/A	N/A
Reinspection	\$79	\$106	\$295	\$323	\$195	\$230	\$243
Build/Elec/Plum/Mech	\$79	\$106	\$295	\$327	N/A	N/A	N/A
Cert. Temp. Occup.	\$317	\$425	\$590	\$573	\$500	\$1,150	\$487
Alternate M&M of Con.	\$321	\$431	\$576	N/A	\$195	N/A	N/A
Plan Check/Permit Ext.	\$80	\$107	\$99	N/A	\$195	\$95	\$243

County's Structural Budget Deficit

- **County FY2025 Reduction Targets**
 - Primary - \$280 million
- **Department of Planning and Development**
 - FY2024 Adopted Budget - \$25.5 million
 - FY2025 Primary Reduction Target - \$2.0 million
 - Approximately 8% of the Department Budget

Reduction Proposal (Service Impact)

Target	Primary
Target Amount	\$2.0 million
Fee Increase (34%)	\$1.7 million
Over/(Short) of Target	(\$0.3 million)
Salaries and Benefits	\$0.1 million
Services and Supplies	\$0.2 million
Net Adjustments	-

- **Reductions (34% Increase)**
 - Elimination of 1.0 Permit Technician position.
 - Contracted Services and/or Office Supplies allocations.
- **Reductions (No Fee Increase)**
 - Could require the elimination of up to 10.0 positions and Services and Supplies reductions.

Housing, Land Use, Environment and Transportation (HLUET) Committee

- **HLUET Committee Recommendation (November 16, 2023)**
 - Forwarded Fee Proposal for Board consideration without Committee recommendation.
- **Requested Information**
 - Sliding Scale Fees
 - Building Permit Process Flow Chart
 - Customer Outreach
 - Building Section Performance Measures

Department Recommendation

Proposal*	FY2024	FY2026	FY2027
Department Recommendation	34%	34%	0%
Even Distribution	24%	22%	22%
For Comparison			
Proposal to HLUET	48%	10%	10%

- **Recommendation:**
 - Adopt Resolution for consideration under **Item #9c**.

*All proposals achieve 100% cost recovery by FY2027, based on FY2024 costs (see Table #2 in Staff Report for more detail).



Questions?

Jacqueline R. Onciano

Director – Department of Planning & Development

Michael Alvarez

Deputy Director – Department of Planning & Development, Development Services

Stewart Patri

Deputy Director – Department of Planning & Development, Administration Services