

**County of Santa Clara**  
**Facilities and Fleet Department**



24-4971

**DATE:** April 16, 2024 (Item No. {{item.number}})  
**TO:** Board of Supervisors  
**FROM:** Jeff Draper, Director, Facilities and Fleet Department  
**SUBJECT:** Emergency Procurement for Veterans Housing Facility

**RECOMMENDED ACTION**

Receive report from the Facilities and Fleet Department relating to emergency procurement for electrical repair at the Veterans Housing Facility.

**FISCAL IMPLICATIONS**

Funds for the emergency repair work were available in the Facilities and Fleet Department's (FAF) Fiscal Year 2023-24 Budget.

**REASONS FOR RECOMMENDATION AND BACKGROUND**

Pursuant to Board of Supervisors (Board) Policy Section 5.14.5 and County Ordinance Code Section A34-82, FAF is required to report emergency procurement expenses to the Board.

On March 11, 2024, FAF was notified that the Veteran Housing Facility at 10 Kirk Avenue had no heating. After assessing the damage, FAF determined the HVAC equipment had lost its electrical connection and that it would be prudent to secure the services of a qualified contractor with the specialized equipment needed to perform the repair work and restore heat to the facility. Priority Purchase Order 4500001238 in an amount not to exceed \$40,500 was subsequently issued to Peninsula Electric Inc., and the repair work is expected to be completed by April 30, 2024.

**CHILD IMPACT**

The recommended action will have no/neutral impact on children and youth.

**SENIOR IMPACT**

The recommended action will have no/neutral impact on seniors.

**SUSTAINABILITY IMPLICATIONS**

The recommended action will have no/neutral sustainability implications.

**CONSEQUENCES OF NEGATIVE ACTION**

The report would not be received at this time.