

**County of Santa Clara**  
**Facilities and Fleet Department**



23-1629

**DATE:** February 6, 2024 (Item No. {{item.number}})

**TO:** Board of Supervisors

**FROM:** Jeff Draper, Director, Facilities and Fleet Department

**SUBJECT:** Award Professional Services Agreements for Architectural and Engineering Services

**RECOMMENDED ACTION**

Consider recommendations relating to Professional Services Agreements (PSA) for architectural-engineering (AE) and related professional design services for various projects at the County of Santa Clara. (LA-1)

Possible action:

- a. Approve PSA with Dreyfuss + Blackford Architecture relating to providing AE and related professional design services in an amount not to exceed \$5,000,000 for period February 6, 2024 through February 5, 2029, that has been reviewed and approved by County Counsel as to form and legality.
- b. Approve PSA with Fong & Chan Architects relating to providing AE and related professional design services in an amount not to exceed \$5,000,000 for period February 6, 2024 through February 5, 2029, that has been reviewed and approved by County Counsel as to form and legality.
- c. Approve PSA with Interactive Resources, Inc. relating to providing AE and related professional design services in an amount not to exceed \$5,000,000 for period February 6, 2024 through February 5, 2029, that has been reviewed and approved by County Counsel as to form and legality.
- d. Approve PSA with DG Architects, Inc. dba DGA relating to providing AE and related professional design services in an amount not to exceed \$5,000,000 for period February 6, 2024 through February 5, 2029, that has been reviewed and approved by County Counsel as to form and legality.
- e. Approve PSA with JCA/AET JV relating to providing AE and related professional design services in an amount not to exceed \$5,000,000 for period February 6, 2024 through February 5, 2029, that has been reviewed and approved by County Counsel as to form and legality.

- f. Approve PSA with Russell + Lopes Architects relating to providing AE and related professional design services in an amount not to exceed \$5,000,000 for period February 6, 2024 through February 5, 2029, that has been reviewed and approved by County Counsel as to form and legality.
- g. Authorize the County Executive, or designee, to be the Owner's Authorized Representative to negotiate, execute, amend, and take any and all necessary or advisable actions relating to the PSA, including issuance of Project Agreements for services during the term of the PSA, extension of the PSA term by up to six months, and increase of the maximum compensation limit by up to \$500,000, following approval by County Counsel as to form and legality, and approval by the Office of the County Executive. Delegation of authority shall expire on February 5, 2029.

### **FISCAL IMPLICATIONS**

All Project Agreements authorized under these PSAs will be funded by Board-approved projects.

### **REASONS FOR RECOMMENDATION**

#### *Approve Professional Service Agreements*

The Administration has a plethora of Capital Projects that need to be completed over the next few years, and having multiple AE Service Firms under contract is imperative for the successful completion of these projects.

The Facilities and Fleet Department (FAF) subsequently issued RFSQ-FAF-FY23-0453 AE and Related Professional Design Services to address this issue. It was posted on October 7, 2022 on the County's Bid Management Website Periscope (formerly Bidsync) and closed on June 21, 2023, and sixteen submittals were received for evaluation.

The County's Review Board independently evaluated all sixteen qualification statements utilizing the evaluation criteria outlined in the RFSOQ and subsequently shortlisted six firms to execute contract agreement with: Dreyfuss and Blackford Architecture (D+BA), Fong and Chan Architects (FCA), Interactive Resources (IR), DG Architects (DGA), Joseph Chow Architects/AET (JCA), and Russel Lopes Architects (RLA). These agreements are now ready for Board approval.

#### *Delegation of Authority*

Authorizing the County Executive, or designee, to be the Owner's Authorized Representative to execute project agreements and to perform other administrative functions related to the PSAs will facilitate efficient and timely execution of the projects, thereby preventing project delays. The delegation to increase the project agreement maximum compensation limit and extension of time are recommended because periodically additional work is needed to close out project agreements that started during the original PSA term.

### **CHILD IMPACT**

The recommended action would have a positive impact on children and youth through the **Youth Feel Valued by the Community** indicator as projects supported by these PSAs will

allow the County to better serve children and youth.

### **SENIOR IMPACT**

The recommended action would have a positive impact on seniors as projects supported by these PSAs will allow the County to better serve seniors.

### **SUSTAINABILITY IMPLICATIONS**

The recommended action would have positive sustainability implications as projects supported by these PSAs will demonstrate the County's leadership and commitment to environmental stewardship through energy conservation and sustainable design.

### **BACKGROUND**

Current AE Services PSAs are nearing capacity or will expire soon. FAF requires multiple AE service firms under contract to support ongoing and upcoming capital projects so they can be completed on time and within budget.

### **CONSEQUENCES OF NEGATIVE ACTION**

The agreements would not be approved at this time.

### **STEPS FOLLOWING APPROVAL**

Notify Kim Huynh, Roger Soohoo, and Sherry Ferguson of FAF.

Send duplicate originals of the agreements to Sherry Ferguson, FAF, 2310 N. First Street, Suite 200, San Jose.

### **ATTACHMENTS:**

- FCA Agreement
- RLA Agreement
- DB Agreement
- IR AE Agreement
- DGA AE Agreement
- JCA Agreement