



24-5569

DATE: May 7, 2024 (Item No. {{item.number}})
TO: Board of Supervisors
FROM: Paul Lorenz, Chief Executive Officer, Santa Clara Valley Healthcare
SUBJECT: Award Professional Services Agreements for Architectural and Engineering Services.

RECOMMENDED ACTION

Consider recommendations relating to Professional Services Agreement (PSA) for Architect and Engineering (AE) services. (LA-1)

Possible action:

- a. Approve PSA with Fong and Chan Architects relating to providing architectural and engineering services for various projects in an amount not to exceed \$5,000,000 for period June 1, 2024, through May 31, 2029, that has been reviewed and approved by County Counsel as to form and legality.
- b. Approve PSA with Russell Lopes Architects relating to providing architectural and engineering services for various projects in an amount not to exceed \$5,000,000 for period June 1, 2024, through May 31, 2029, that has been reviewed and approved by County Counsel as to form and legality.
- c. Approve PSA with DG Architects relating to providing architectural and engineering services for various projects in an amount not to exceed \$5,000,000 for period June 1, 2024, through May 31, 2029, that has been reviewed and approved by County Counsel as to form and legality.
- d. Approve PSA with Joseph Chow & Associates, Inc., and Aetypic, Inc., relating to providing architectural and engineering services for various projects in an amount not to exceed \$5,000,000 for period June 1, 2024, through May 31, 2029, that has been reviewed and approved by County Counsel as to form and legality.
- e. Authorize County Executive, or designee, to be the Owner's Authorized Representative to negotiate, execute, amend, terminate, and take any and all necessary or advisable actions relating to the PSA's, including issuance of Project Agreements for services during the term of the PSA's, extension of each PSA's term by up to six months, and increase of the Maximum Compensation Limit by up to \$1,000,000, following approval

by County Counsel as to form and legality, and approval by the Office of the County Executive. Delegation of authority shall expire on May 31, 2029.

FISCAL IMPLICATIONS

All project agreements executed under these PSA's will be paid from Board-approved projects.

REASONS FOR RECOMMENDATION AND BACKGROUND

Approve Professional Service Agreements

The Administration has several capital projects that must be completed over the next few years. Having multiple AE Service firms under contract will be essential to the success of these projects.

On June 21, 2023, the Facilities and Fleet Department (FAF) issued a Request for Statement of Qualifications (RFSOQ) for Architectural Engineering and Related Professional Design Services. Bidsync/Periscope subscribers viewed the RFSOQ, which ended on July 22, 2023, and sixteen firms submitted statements of qualifications in response.

The County's Review Board conducted an independent assessment of 16 qualification statements, resulting in the shortlisting of eight firms. These selections were based on the firms' responsiveness to the requirements outlined in the RFSOQ. The shortlisted firms include Russell Lopes Architects, Dreyfuss + Blackford Architecture, Fong and Chan Architects, Interactive Resources, Inc., Joseph Chow & Associates and Aetypic, Inc., DG Architects, Inc., Ware Malcolm, and RY+AO Architects.

The County's Review Board conducted interviews with the eight shortlisted firms in November 2023. Upon completing the interviews, the Review Board concluded that contracts be awarded to the four top-ranked firms: Fong and Chan Architects, Russell Lopes Architects, DG Architects, Inc., Joseph Chow & Associates, and Aetypic, Inc. These recommendations were based on the firms' relevant experience, processes, qualifications, and resources, all of which are deemed essential to the County.

Delegation of Authority

Authorizing the County Executive, or designee, to be the Owner's Authorized Representative to execute project agreements and to perform other administrative functions related to the PSA's will facilitate efficient and timely execution of the projects, thereby preventing project delays. The delegation to increase the project agreement maximum compensation limit and extension of time are recommended because periodically additional work is needed to close out project agreements that started during the original PSA term.

CHILD IMPACT

This action will have a positive impact on children and youth through **Youth Feel Valued by the Community**, as projects supported by these PSA's will allow the County to better serve the children and youth of the community.

SENIOR IMPACT

This action will have a positive impact on seniors. Projects supported by these PSA's will allow the County to better serve the seniors of the community.

SUSTAINABILITY IMPLICATIONS

This action will have positive sustainability implications. Projects supported by these PSA's will demonstrate the County's leadership and commitment to environmental stewardship through energy conservation and sustainable design.

CONSEQUENCES OF NEGATIVE ACTION

The agreements would not be approved at this time.

STEPS FOLLOWING APPROVAL

Notify Roger Soohoo and Doug Koenig of Facilities and Fleet. Send duplicate originals of the agreements to Kim Huynh, Jingna Zhang and Marsh Mendez of Facilities and Fleet.

ATTACHMENTS:

- Professional Services Agreement between the County of Santa Clara and Fong and Chan Architects
- Levine Act Contractors and Sub-Contractors Fong and Chan Architects
- Professional Services Agreement between the County of Santa Clara and Russell Lopes Architects
- Levine Act Contractors and Sub-Contractors Russell Lopes Architects
- Professional Services Agreement between the County of Santa Clara and DG Architects Inc.
- Levine Act Contractors and Sub-Contractors DG Architects
- Professional Services Agreement between the County of Santa Clara and Joseph Chow and Associates and Aetypic, Inc.
- Levine Act Contractors and Sub-Contractors Joseph Chow and Associates and Aetypic Inc.