



24-5611

DATE: May 7, 2024 (Item No. {{item.number}})

TO: Board of Supervisors

FROM: Tony LoPresti, County Counsel

SUBJECT: Bylaws for the County of Santa Clara Sustainability Commission

RECOMMENDED ACTION

Approve bylaws for the County of Santa Clara Sustainability Commission.

FISCAL IMPLICATIONS

The recommended action will have no fiscal implications.

REASONS FOR RECOMMENDATION AND BACKGROUND

The Board of Supervisors (“Board”) established the County of Santa Clara Sustainability Commission (“Commission”) through Ordinance NS-300.971 on April 18, 2023. The Commission held its first meeting on February 29, 2024.

The Office of the County Counsel drafted proposed bylaws for the Commission. Bylaws establish the rules of procedure for a legislative body such as the Commission, including the duties and powers of Commission members, the officers of the Commission, the conduct of meetings including the establishment of a quorum, and the creation and disbanding of committees.

The Commission reviewed the proposed bylaws at its March 28, 2024, meeting and recommended forwarding to the Board of Supervisors.

CHILD IMPACT

The recommended action will have no/neutral impact on children and youth.

SENIOR IMPACT

The recommended action will have no/neutral impact on seniors.

SUSTAINABILITY IMPLICATIONS

The recommended action will have no/neutral sustainability implications.

STEPS FOLLOWING APPROVAL

The Clerk of the Board shall send notification to Kim Forrester in the Office of the County Counsel and to the Chair of the Commission.

ATTACHMENTS:

- Bylaws for the County of Santa Clara Sustainability Commission